



# **volunteer** **role** **lead volunteer** **safeguarding**

## Who can do this role?

You must be over 18 years of age. You should already be, or willing to become a member of Girlguiding. Becoming a member will involve completing AccessNI checks and GGUK safeguarding training.

This role is for a term of 3 years, with the potential for a 2 year extension at the discretion of the Chief Commissioner.

## What is the purpose of this role?

The role of the safeguarding lead volunteer for Girlguiding Ulster is to be the key link to the safeguarding team at Girlguiding Headquarters. You'll ensure that all volunteers have access to good quality safeguarding support both in an ongoing advisory capacity and when there is an allegation, concern or incident identified.

## Some of what you will do:

As lead volunteer for safeguarding, you will work closely with Girlguiding HQ safeguarding team, as well as GGU's Chief Commissioner and relevant GGU staff.

You will:

- co-ordinate local enquiries in conjunction with the appropriate commissioner, and the support of GGUK safeguarding team
- collaborate and agree case management actions with GGUK safeguarding team
- ensure GGU Chief Commissioner and trustees have awareness of safeguarding cases and current emerging trends and themes
- facilitate the Chief Commissioner to maintain impartiality and objectivity regarding cases
- provide support to volunteers who will be asked to undertake difficult conversations, by coaching and mentoring
- work with safeguarding staff at GGUK HQ to reflect and learn from challenging and successful cases, sharing learning as appropriate
- advocate safeguarding amongst the membership
- attend quarterly lead volunteer safeguarding meetings (online), and annual conference in-person (all relevant expenses will be re-imbursed)

## Skills and experience needed for the role

This role will sometimes require you to deal with emotionally challenging situations. There is also a strong element of procedure and record keeping. You do not need any specific safeguarding qualifications, but some practical experience in a safeguarding environment would be desirable.

You will:

- have completed, or be willing to complete all relevant Girlguiding safeguarding training, including AccessNI checks
- have an understanding of confidentiality, GDPR, consent, mental capacity and other relevant legislation.
- have the ability to maintain professional boundaries in the role, and to communicate that to the volunteers you're supporting
- have the ability to maintain confidentiality and keep shared information safe
- be resilient, capable and willing to deal with challenging situations
- have excellent verbal and written communication skills
- be willing to travel to conduct meetings if required

## Interested?

If you think this role is for you, we would love to hear from you. Please send your details via email, including your membership number to the **Chief Commissioner, Debbie McDowell – [debbie@girlguidingulster.org.uk](mailto:debbie@girlguidingulster.org.uk)**.

Please answer the following two questions in your email:

**Q1** Why would you like to do this role? (300 words max)

**Q2** What skills and experience do you have to offer? (300 words max)

Please use the title 'Safeguarding lead volunteer' in the subject line of your email.

**Closing date: Friday 26 September 2025 at 5pm.**