



**volunteer**  
**role** **WEST**  
**County Commissioner**





# volunteer role **WEST** County Commissioner



## What is the purpose of this role?

The County Commissioner role is an exciting opportunity to lead a dedicated team of volunteers in delivering high-quality guiding across your County and ensuring girls have access to amazing opportunities.

This is a five-year appointment made by the Girlguiding Ulster Chief Commissioner. You will be supported by a Deputy County Commissioner and an Assistant County Commissioner (aged 18–30). Together, you will serve as trustees of the Girlguiding Ulster Executive and will be expected to attend 4–5 Trustee meetings each year, along with any additional meetings as required.

## What does this role involve?

### Chair County Executive meetings:

- Use the Girlguiding Ulster model agenda and adapt it to suit your County's needs, covering annual, six-monthly, quarterly and ad-hoc topics

### Delegate leadership responsibilities:

- Work closely with your Deputy and Assistant County Commissioners
- Support and oversee Lead Volunteers and District Commissioners in delivering the County action plan
- Ensure Lead Volunteers attend Executive meetings and report on their work where needed

### Act as a trustee:

- County Executive members are trustees with joint responsibility for good governance
- Ensure the County is well run, financially sustainable and meeting its objectives
- Recruit, support and coach key roles
- Appoint Advisers, Lead Volunteers and District Commissioners
- Provide ongoing support and guidance
- Act as the escalation point for compliance issues and make decisions on safeguarding concerns

### Recognise and develop volunteers:

- Thank volunteers, present awards and attend events
- Identify talent and encourage progression within the County and beyond

### Represent Girlguiding:

- Build relationships with local community groups and representatives
- Represent your County at Ulster level and collaborate with other County Commissioners and Lead Volunteers



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## Key areas of the role

Every County in Girlguiding Ulster has a County Action Plan. This plan covers the key areas to ensure good governance and great guiding opportunities. Some key areas include:

- events
- volunteers
- growth
- finance
- property
- compliance
- communications
- PR

## Skills and experience

- People skills - being supportive, open, approachable and able to manage a variety of people
- Being able to deal with sensitive and confidential information
- Communication and listening skills – to problem solve and share ideas
- Ability to delegate and prioritise tasks – to effectively manage a team, recognising skills and development opportunities
- Time management skills – getting things done efficiently and planning

## Training and support

- You will receive a thorough induction to your role, and you will be invited to Girlguiding UK events welcoming County Commissioners
- Trustee training – GGU and Commissioner and County team as necessary
- As a Commissioner, you will take part in A Safe Space level 4 training
- Girlguiding Ulster or your County will reimburse agreed expenses
- Ongoing support will be provided by the Ulster Chief Commissioner and her team and the staff team at Girlguiding Ulster. Commissioner calls are facilitated by Girlguiding UK on a regular basis



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## What will I gain from the role?

Taking on the role of County Commissioner is a fantastic opportunity to develop valuable skills such as teamwork, leadership, event planning, budgeting, time management, communication, and motivation. These are exactly the kinds of transferable skills employers look for, and the experience will enhance your CV and help you stand out when applying for a new role or promotion.

For those who already bring a wealth of professional or life experience, this role offers the chance to use your skills to lead and inspire others, share your expertise, and help move the County forward. You will also play an important part in empowering others to step into key roles in the future.

Above all, it's a rewarding opportunity to make a real difference in your community, meet and collaborate with new people, learn and grow, and most importantly, have plenty of fun along the way.

## Interested?

If you think this role is for you, we would love to hear from you. Please send your details via email, including your membership number to the **Chief Commissioner, Debbie McDowell - [debbie@girlguidingulster.org.uk](mailto:debbie@girlguidingulster.org.uk)**.

Please answer the following two questions in your email:

**Q1** Why would you like to do this role? (300 words max)

**Q2** What skills and experience do you have to offer? (300 words max)

Please use the title 'West County Commissioner' in the subject line of your email.

**Closing date: Monday 2 March 2026 at 5pm.**