



DEPUTY COUNTY COMMISSIONER

role information



The Deputy County Commissioner role is an exciting opportunity to be part of the County **leadership team** of volunteers to deliver good guiding in your County and to ensure that girls have amazing opportunities. This is for a term of **5 years** and is a **Girlguiding Ulster Chief Commissioner** appointment. You will be a **Trustee** of Girlguiding Ulster and expected to attend 4-5 Girlguiding Ulster Trustee meetings per year along with any ad hoc meetings as required.



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As Deputy County Commissioner what will I be expected to do?

While the County Commissioner leads the County this does not mean that the County Commissioner does everything herself. One of your key duties will be to support the County Commissioner and the County Executive team.

To help you in your role, as well as the County Commissioner and Assistant County Commissioner, there will be a team of Lead Volunteers who will help deliver the County action plan. These key players may be members of the County Executive, if not they will be expected to attend County Executive meetings and report on their areas of work.

The members of the County Executive are the trustees of the County and as such, in addition to their own areas of expertise, they like you will have joint responsibility for ensuring that the County is well run, financially viable and delivering on what the County is expected to do.

As Deputy County Commissioner your role will include;

- ▶ Assisting in appointing Advisers, Lead Volunteers and District Commissioners within your County
- ▶ Supporting and coaching leaders through any challenges that may arise
- ▶ Specific duties agreed by yourself and the County Commissioner and County team
- ▶ Assisting the County Commissioner in thanking volunteers from within your County, presenting awards and attending events
- ▶ Meeting new people from across your County and through this you will be able to spot talent and encourage people to take on roles for your County and beyond
- ▶ Having the opportunity to represent Girlguiding within your County developing links with other key community groups and representatives
- ▶ Having the opportunity to represent your County at Ulster level and work with other Trustees and Girlguiding Ulster's Lead Volunteers to help shape and influence what we do



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What training and support will be available?

Training available to you will include:

- A thorough induction into your role from the Girlguiding Ulster Chief Commissioner Team
- Trustee training – Girlguiding Ulster and Commissioner and County teams as necessary
- As a Commissioner, you will take part in A Safe Space level 4 training
- Ongoing support will be provided by the Ulster Chief Commissioner and her team and the staff team at Girlguiding Ulster. Commissioner calls are facilitated by Girlguiding UK on a regular basis
- Girlguiding Ulster or your County will reimburse agreed expenses

What skills, knowledge and experience do you need?

Being a great commissioner involves lots of different skills, but some of the most essential are:

- People skills – being supportive, open, approachable and able to manage a variety of people
- Being able to deal with sensitive and confidential information
- Communication and listening skills – to problem solve and share ideas
- Ability to delegate and prioritise tasks – to effectively manage a team, recognising skills and development opportunities
- Time management skills – getting things done efficiently and planning



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What will be the benefits to me through taking on the role of Deputy County Commissioner?

Taking on the role of Deputy County Commissioner is a great way of learning new skills such as teamwork, leadership skills, event planning, budgeting, time management, communication and motivation. If you are in employment, then these are also skills which employers want to see and would look great on your CV and make you stand out from other applicants when applying for a new job or promotion.

For those with a large skill set from employment / previous experience, this is a great opportunity for you to use your skills to lead and motivate others sharing your expertise, taking the county forward as well as growing others to be able to take on this and other key roles in the future.

Overall, this is a great opportunity to do something valuable in your community, meet and work with new people, learn new skills and most importantly have lots of fun!

